

ir Force Security Assistance and Cooperation

Directorate

Advancing National Security by building global partnerships one case at a time

Integrity

Service

Excellence



Supply Discrepancy Report-Automation (SDR-A)

SDR Submission
Wizard
AFLCMC/WFIUB
SDR Section
5454 Buckner Road
Wright-Patterson AFB, OH

45433

AFSAC.SDR.CUSTOMERUSERVOCE2@WPAFB.AF

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AFSAC Online Home Page (https://afsac.wpafb.af.mil)



AFSAC Online

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What's New

Security

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Help

Supporting Worldwide Partnerships

Air Force Security Assistance Center Wright Patterson AFB, Ohio 45433

AFSAC Online Links

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Apply for AFSAC Online and/or SAMIS Account

Change Password

Security Cooperation Information Portal (SCIP) Web Site

Password Required

Apply for SCIP Portal Account

Application Links

Tutorials

Applications Suite

Supply Application

Letter of Request (LOR)

Logistics Applications

AFSAC Online

· AFSAC's goal is to caticfy our customers' needs. This Web based consider is another attempt to achieve that goal. It is not intended to rea have developed thi

The Supply Discrepancy Report Automation provide easy, arou (SDR-A) tool is accessed through AFSAC Online using any Internet connection.

Business application

(Use the navigation links on the left to access the business applications)

We currently offer a range of Business Applications to provide our customers visibility into their country programs.

The Application Suite is a re-host of the most commonly used SAMIS queries such as: Requisition History, Catalog Data, Contract Data and Narrative.



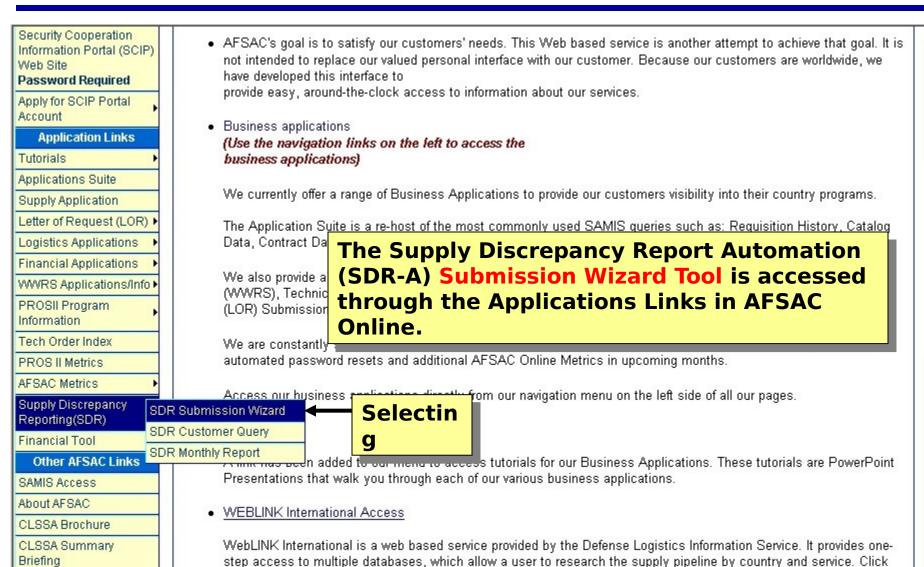
Repair/Replace Briefing

AFSAC Library

requirements.

AFSAC Online SDR Submission





the link above to go directly to their website to find out more about this service. Click here for access and sponsorship



AFSAC Online Login



Δ	F	S	Δ	C	^	a	i	n
_		•	_	J	v	9		•

Password:

Login Clear

User IDs and passwords are NOT case sensitive.

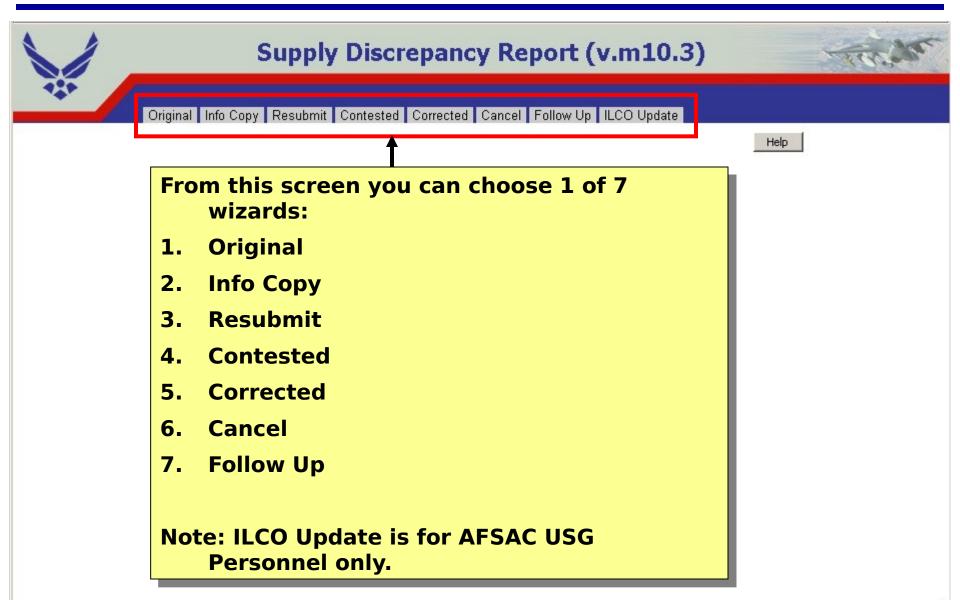
Use your AFSAC Online ID and Password to access the SDR Automation Submission Tool.

NOTE: If you have logged-in to any of the other SDR-A tools, this screen will be skipped.



SDR Submission Main Screen







SDR Original Submission Wizard

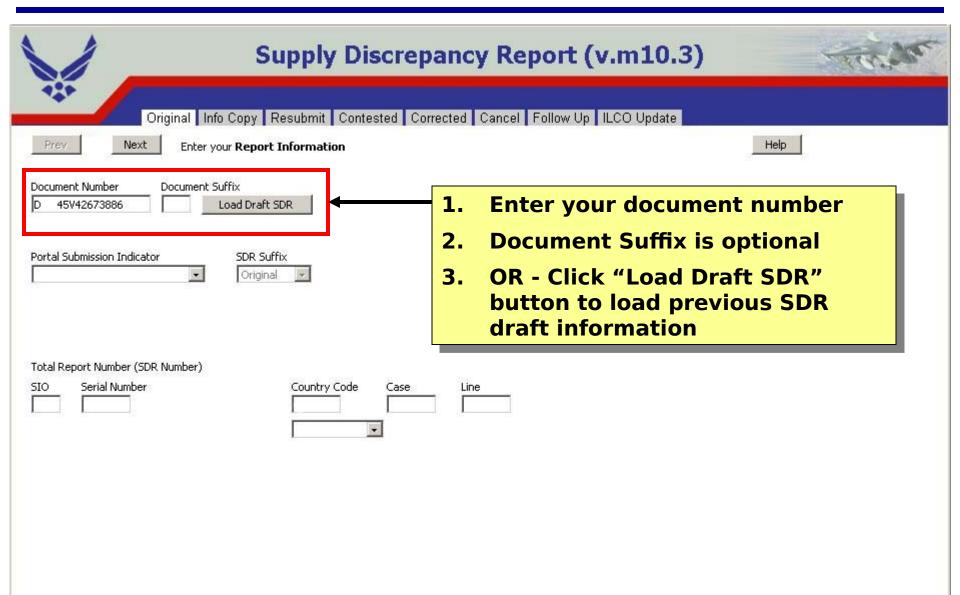


Supply Discrepa	ancy Report (v.m10.3)
Original Info Copy Resubmit Contested Corre	
Document Number Document Suffix	Use Original Wizard to:
Load Draft SDR Portal Submission Indicator SDR Suffix	 Submit a new report Lead you through the SDR submittal
▼ Original ▼	process • See your completed SF364 at the
Total Report Number (SDR Number) SIO Serial Number Country Code Case	end
Sto Serial Valley Code Case	



SDR Original Enter Doc







SDR Original Load Draft SDR

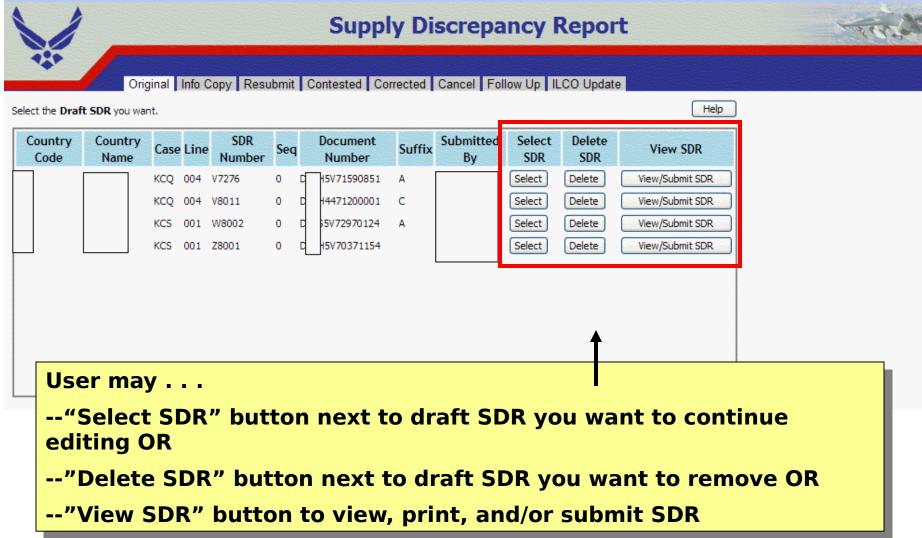


	Supply Dis	screpancy Report (v.m10.	3)
	nfo Copy Resubmit Contes	sted Corrected Cancel Follow Up ILCO Update	Help
Document Number Document D '45V42673886 Portal Submission Indicator SA Customer Submission	t Suffix Load Draft SDR SDR Suffix Original	To shorten the list and speed it up, you can do one or more of the following. • pick the country • enter all or part of the case • enter all or part of the line • enter the SIO	
Total Report Number (SDR Number) SIO Serial Number A 1005	Country Code	Case Line RDH 001	



SDR Original Select SDR Draft







SDR Original Portal Submission Indicator

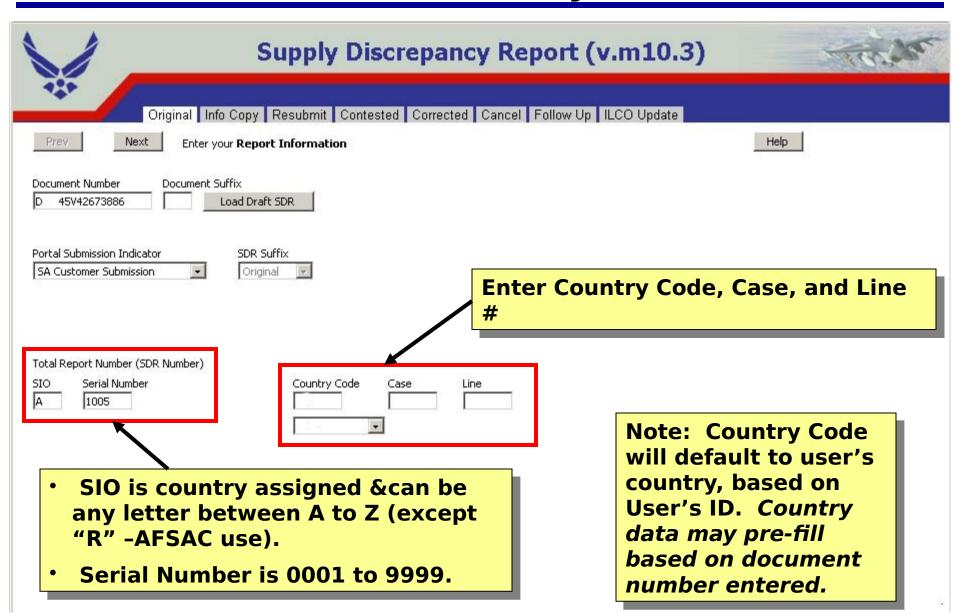


Supply Discrepancy Report (v.m10.3)	THE	. Ale
Original Info Copy Resubmit Contested Corrected Cancel Follow Up ILCO Update Prev Next Enter your Report Information	Help	_
*Document Number Document Suffix D 45V42673886 Load Draft SDR		
*Portal Submission Indicator SD R Suffix Use the pull-down men PSI field. This field indi input the SDR. Use the pull-down men PSI field. This field indi input the SDR.		
Total Report Number (SDR Number) *SIO *Serial Number *Country Code *Case *Line The state of th		



SDR Original SIO/Serial #/Country/Case/Line







SDR Original Next

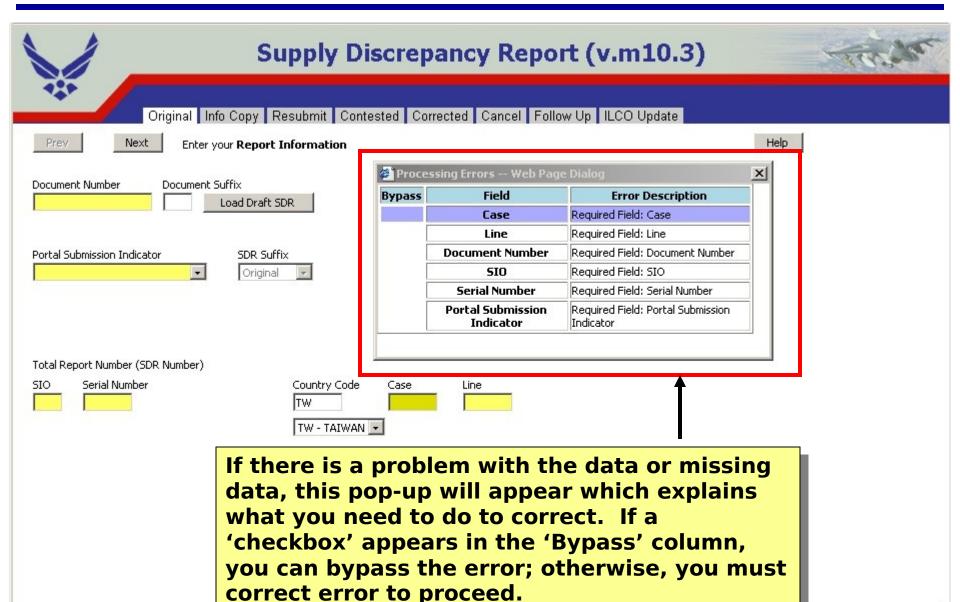


Supply Dis	Supply Discrepancy Report (v.m10.3)			
Original Info Copy Resubmit Contes Prev Next Enter your Report Information Document Number Document Suffix	sted Corrected Cancel Follow Up ILCO Update	Help		
D 45V42673886 Load Draft SDR Portal Submission Indicator SDR Suffix SA Customer Submission Original	When all the fields are filled in on this page, click the "Next" button.			
Total Report Number (SDR Number) SIO Serial Number Country Code A 1005	Case Line KDH 001			



Processing Errors



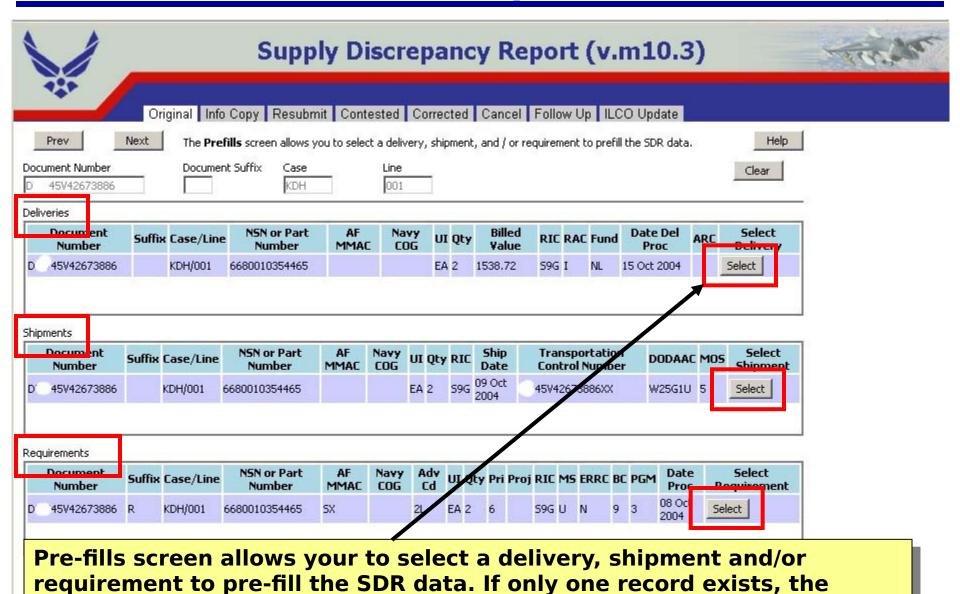




system will pre-select it for you

SDR Original Pre-fill Options

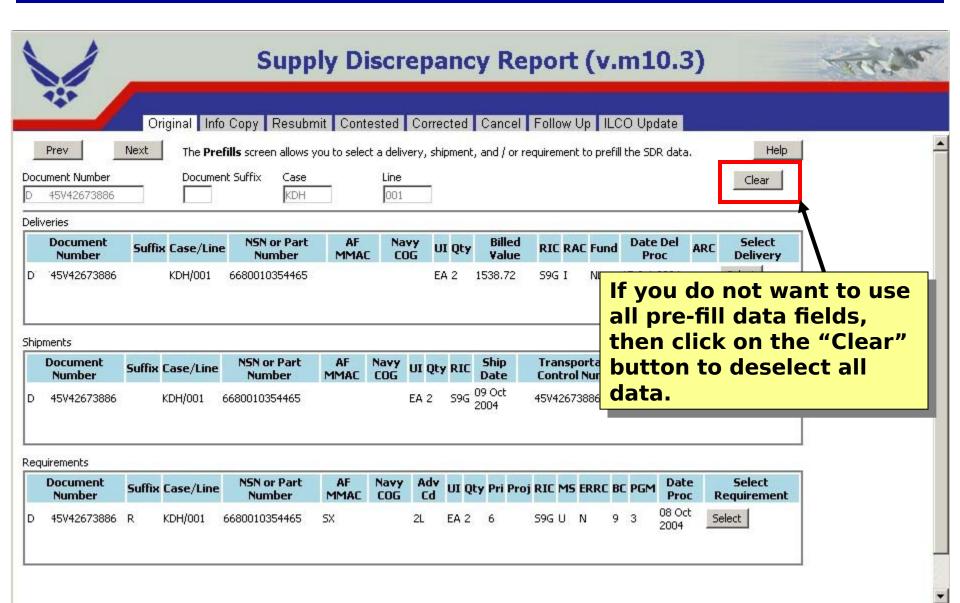






SDR Original Pre-fill Options

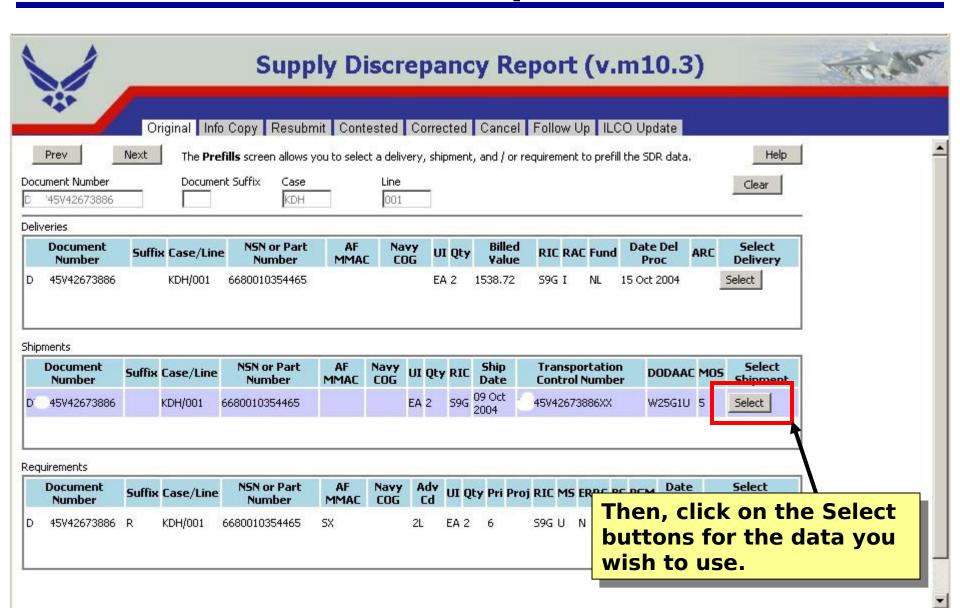






SDR Original Pre-fill Options







SDR Original Manual Entry



	Sup	ply Discrepanc	y Report (v.m10.3)	All Mar
Prev Next Document Number D D 45V42673886			Notice His NA OF	rement SDR data.	Help
**Manufacturer's CAGE **Nomenclature CASE,INDICATOR	Nir Force MMAC 5X Code **Part Number must enter NSN or CAGE/Part N	59G Fund Code NL	ue entifier Code (RIC)	Req Advice Code 2L Budget Code 9 ERRC N DoD EMALL no	 Manually enter data about what you requisitioned, what was shipped, and what was
Quantity Billed Quantity Billed Billed Value 1538.72 Shipment Data *Quantity Shipped	Date Delivery Process 15 Oct 2004 Shipper's RIC	Reporting Activity Code (RAC) I Delivery Source Code AA Shipment Unit Control Number	Transportation I B Interfund Bill Nu 2CAD4 Carrier's Docum	ımber	 delivered/bille d. Some fields may be pre- populated
Date Shipped 09 Oct 2004 Fields marked with a * a	Shipper's DODAAC W25G1U	45V42673886XX	Carrier's Docum		based on your selections from the prefill data, or



SDR Original Contract Data



Sup	ply Discrepancy Report (v.m10.3)
	bmit Contested Corrected Cancel Follow Up ILCO Update se available Contracts then enter additional data, or you may enter all of the contract data. Help
Document Number PIIN CLIN GFE/GFM Call Order	Shipment ID Type Instrument Select Contract Number
Document Number D 45V42673886	Clear
PIIN Contract Line Item Number Call Order Number Shipment ID Number	 The pre-fill data for this page is provided from the Air Force contracting systems via an interface with the SAMIS contracts query (QAID = 205).
	 At this time, pre-fill data is only available for Air Force contracts.
	 If a contract record exists that matches the SDR document number, press 'Select' to pre-fill that contract information.
Fields marked with a * are required,	 Customer may enter contract data manually, if

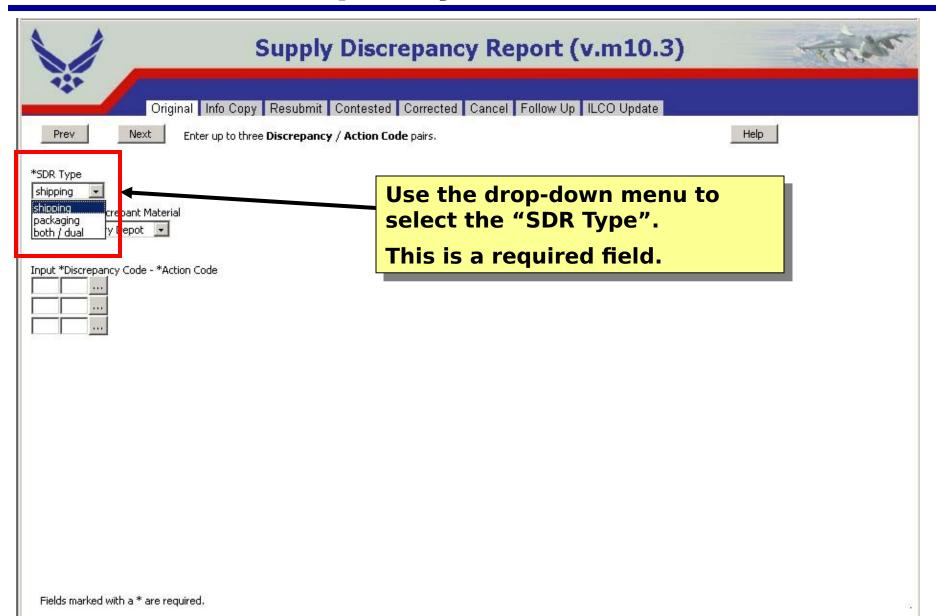




Supp	ly Discrepancy Report (v.m10.3)	Tr. Art
Original Info Copy Resubn	nit Contested Corrected Cancel Follow Up ILCO Update	
Prev Next Enter up to three Discrepa	nncy / Action Code pairs.	Help
*SDR Type shipping *Location Of Discrepant Material		
	This screen allows you to enter the information	
Input *Discrepancy Code - *Action Code	about the discrepancy and what action is	
	requested.	
Fields marked with a * are required.		

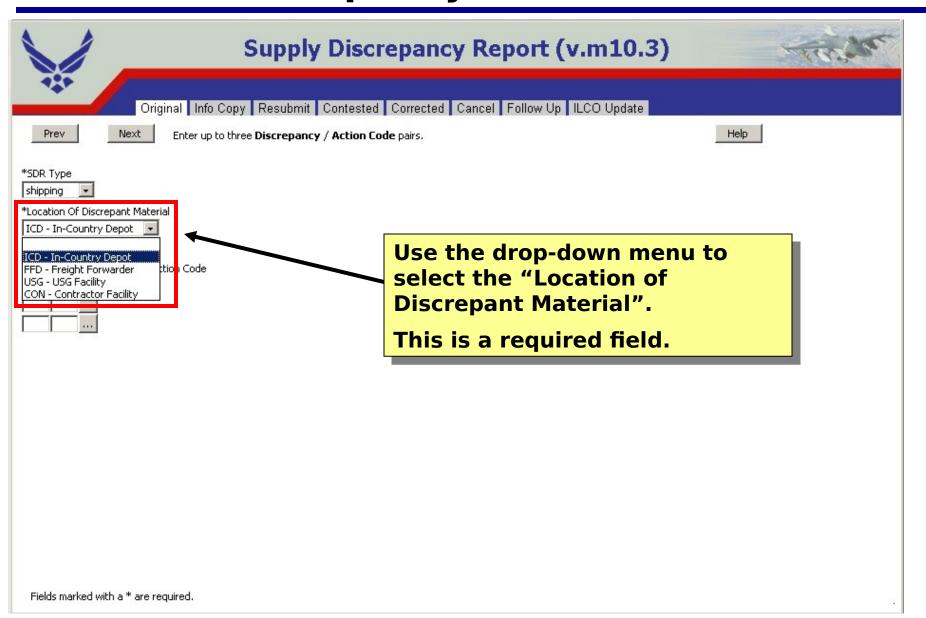














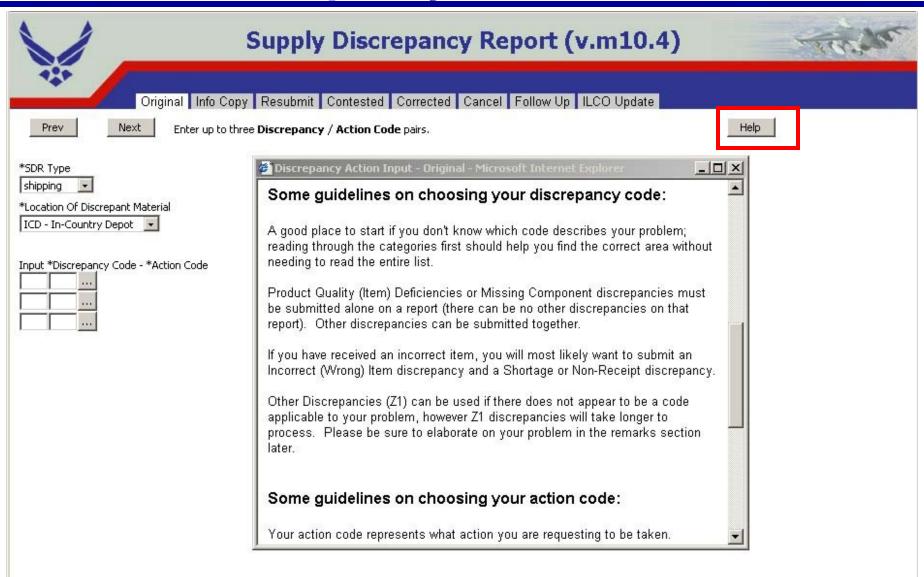


Su	ipply Discrepancy Report (v.m10.3)
	esubmit Contested Corrected Cancel Follow Up ILCO Update screpancy / Action Code pairs.
*SDR Type shipping	
*Location Of Discrepant Material Input *Discrepancy Code - *Action Code	The Help system provides some valuable information on using discrepancy and action code combinations.
	You can enter up to three different discrepancies and action codes.
	At this time, Product Quality (Q codes) or Missing Components (C4, C5, & S9 codes) discrepancies must be submitted alone on a report (there can be no other discrepancies on that report). Other discrepancies can be submitted together (up to 3).
Fields marked with a * are required.	This is a required field.



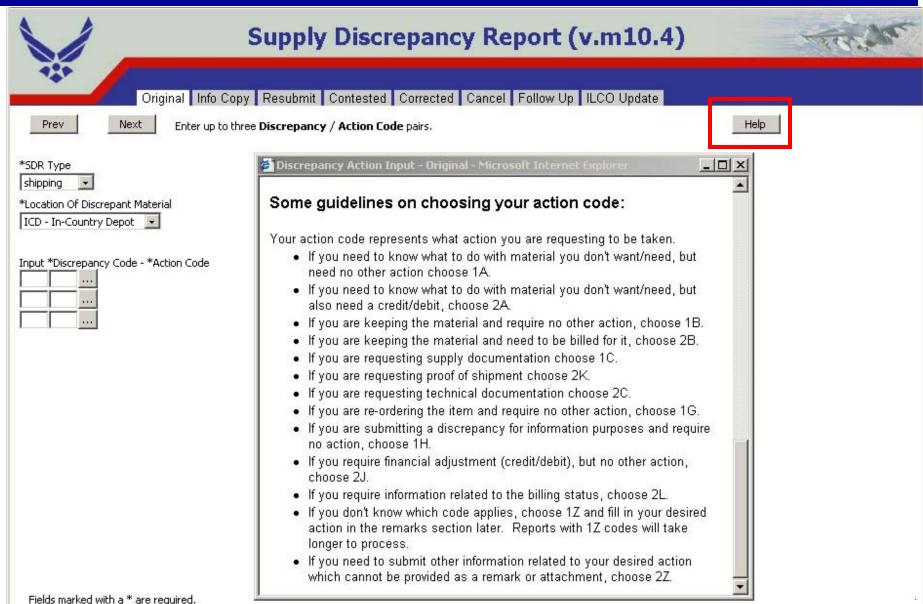
Fields marked with a * are required.







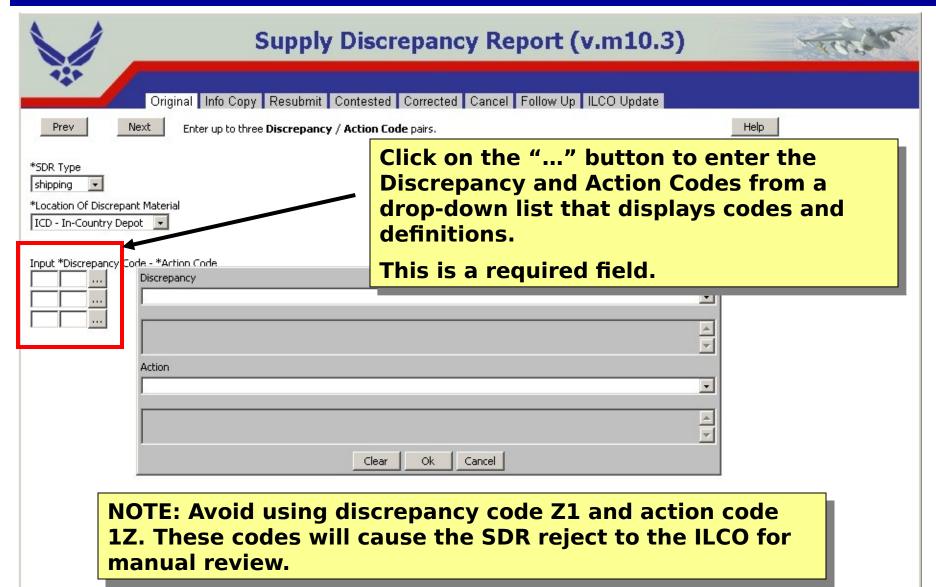






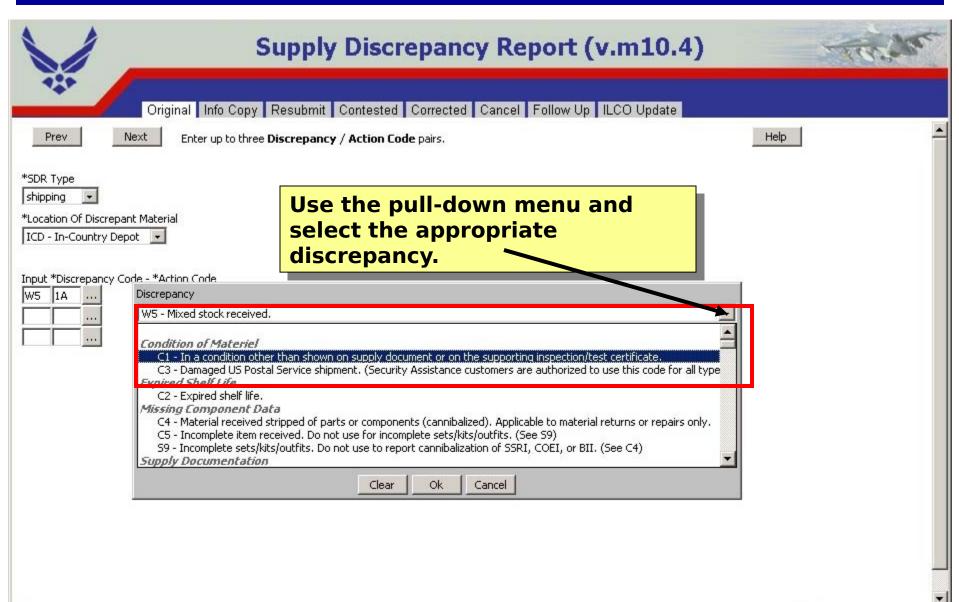
Fields marked with a * are required.





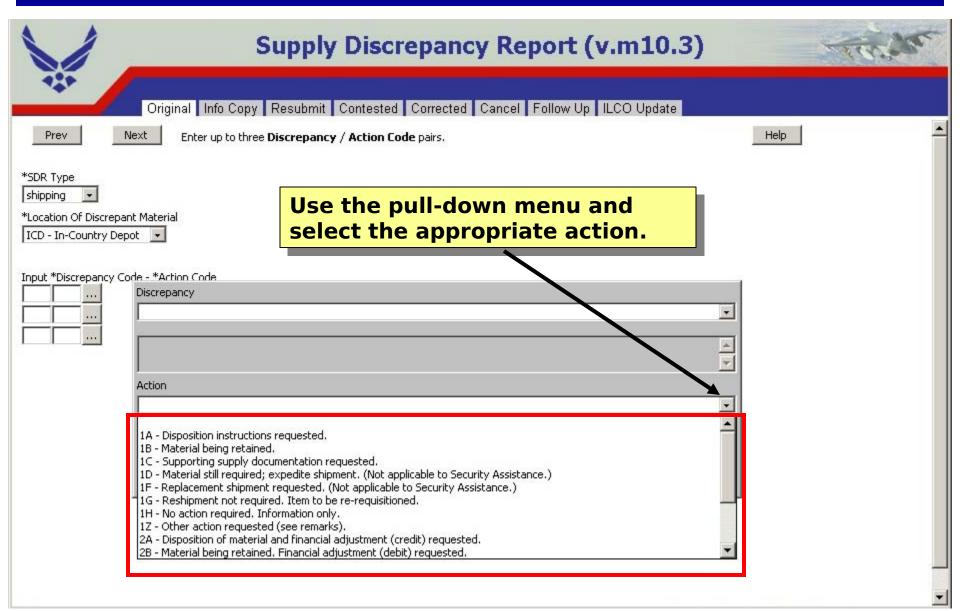








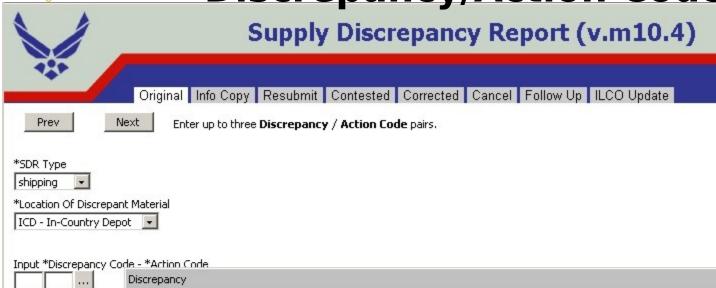








Help



C1 - In a condition other than shown on supply document or on the supporting inspection/test certificate.

C1 - In a condition other than shown on supply document or on the supporting inspection/test certificate.

Action

1A - Disposition instructions requested.

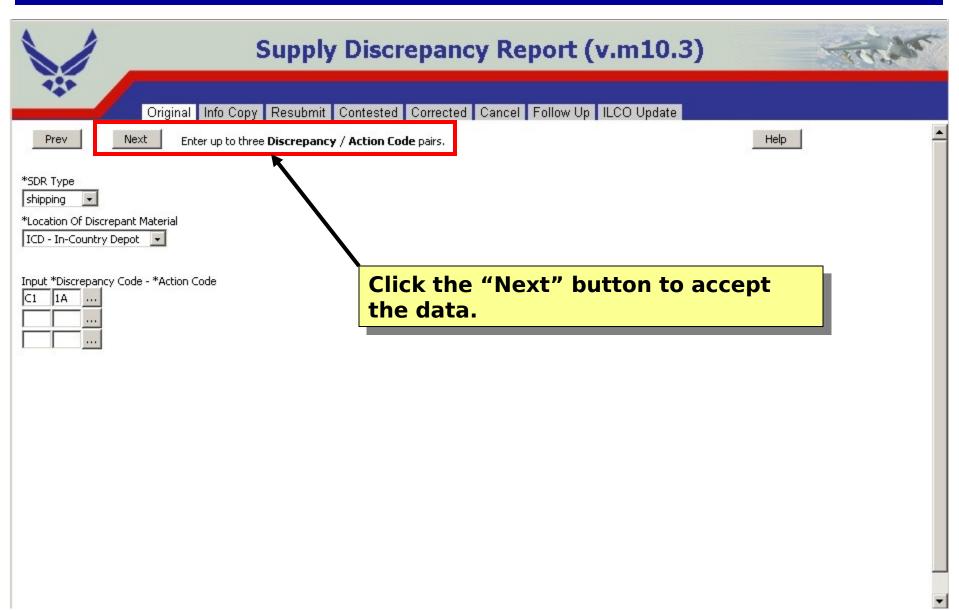
Action

Clear Ok Cancel

Click the "OK" button to accept your choice of discrepancy and action code.









SDR Original Received Item Detail



Supply Discrepa	ncy Report (v.m10.4)
Original Info Copy Resubmit Contested Correct Prev Next Enter Received Item Details	ted Cancel Follow Up ILCO Update Help
**NSN AF MMAC 193151766585- Navy COG Unit Of Issue EA **Nomenclature **CAGE Code *Unit Price 49.88 **Part Number **User must enter NSN or CAGE/Part Number or Nomenclature.	If you have multiple discrepancies including incorrect items or non-receipt, please do not include the incorrect item or non-receipt data in your quantity received. Pre-filled to display received data same as ordered data.
	If the material received is not what was ordered, un-check the box and enter the received data manually.



SDR Original Received Item Detail



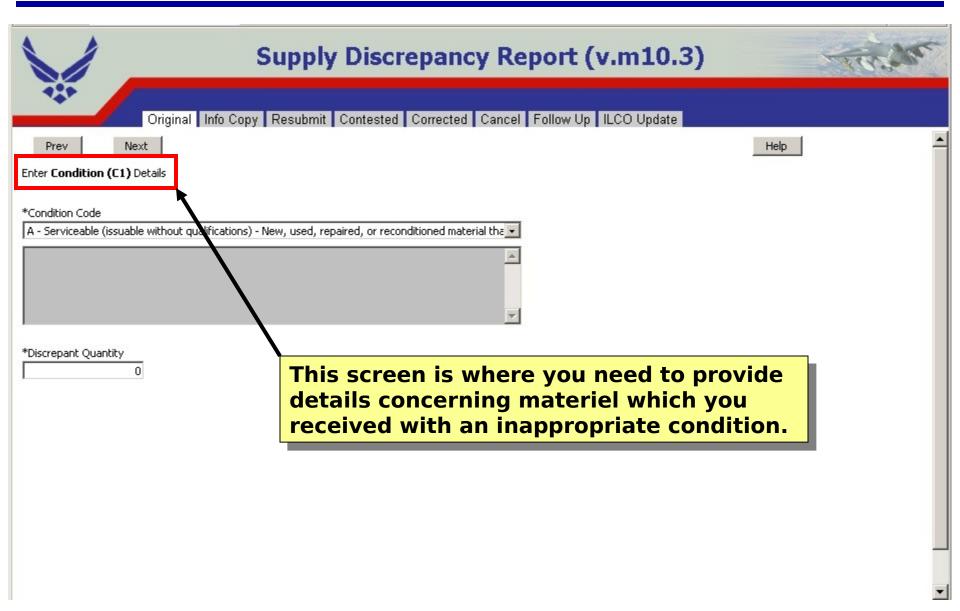
Suppl	y Discrepancy	Report (v.m10.4)	The state of the s
Original Info Copy Resubmi Prev Next Enter Received Item Detail		ancel Follow Up ILCO Update	Help
**NSN AF MMAC 193151766585- Navy COG Unit Of Issue EA **Nomenclature	*Quantity Received SF364 5	If you have multiple discrepancies including incorrect items or non-receipt, please do not include the incorrect item or non-receipt data in your quantity received.	
**CAGE Code *Unit Price 49.88 **Part Number ** User must enter NSN or CAGE/Part Number or Nomenclature	,	Enter the quantity received.	

NOTE: This screen applies to all discrepancies except incorrect (wrong) item discrepancies.



SDR Original Condition Code (C1) Details





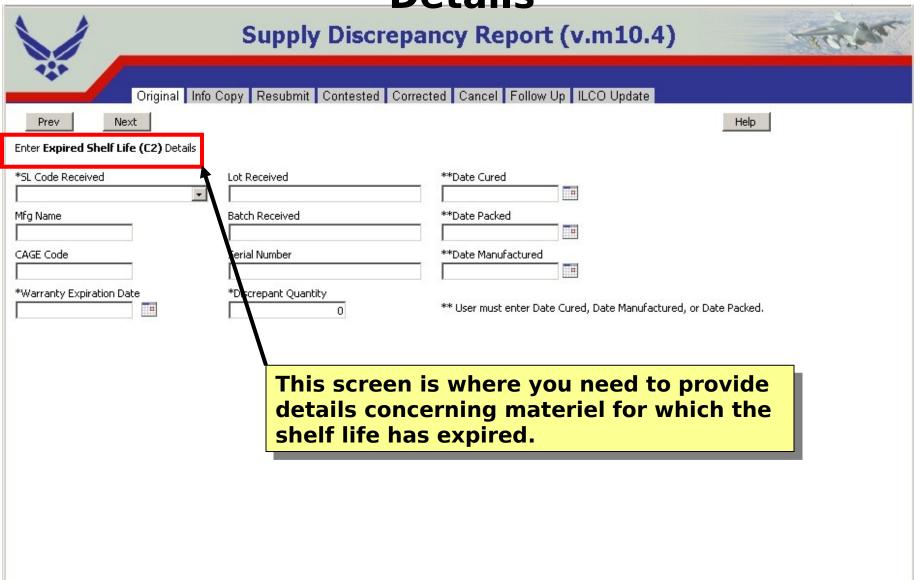


Fields marked with a * are required.

SDR Original Expired Shelf Life Code (C2)



Details





SDR Original Missing Item/Component Details



This screen is allow you to enter details concerning missing items or components.

Maximum of 2 missing compenents per SDR at this time.

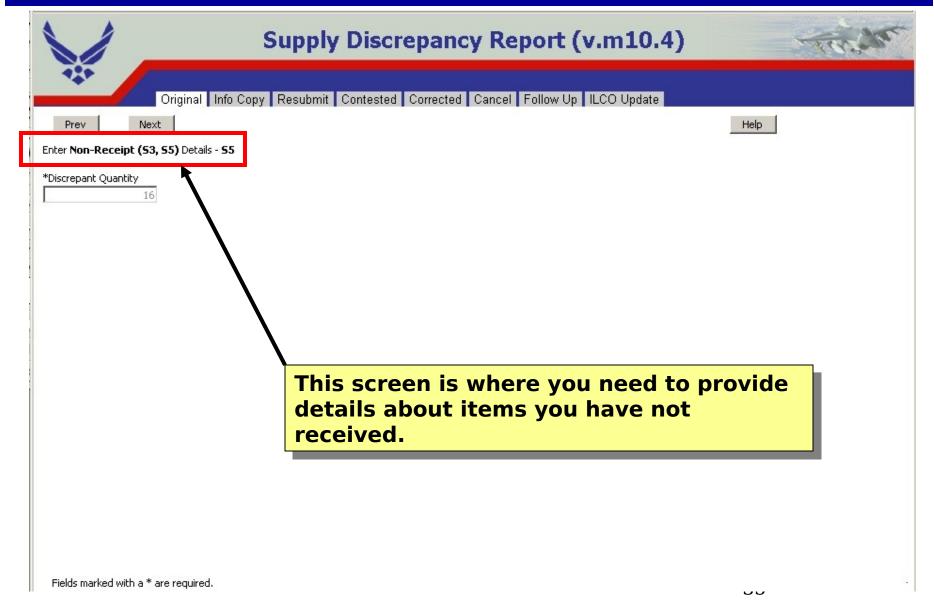
Original Info Copy Desubmit Contested Corrected Cancel Follow Up ILCO Update	
and and a specific property of the second se	
Prev Missing Next Help	Ī
Enter Missing Item / Component (C4, C5, & 59) Details - C5 Missing Item Summary	
**MI NSN MI AF MMAC **MI Noun *MI Unit Price Quantity 1	
MI Navy COG MI CAGE Code MI Unit of Issue Value 28003.00	
**MI Part Number *MI Quantity Add	
** User must enter NSN or Part Number or Nomenclature.	
NSN AF MMAC COG Nomemclature Mfg CAGE Part Number Unit of Issue Unit Price Quantity Value Delete 4920002725665 RN TESTER,ANTI-SKID EA 28003.00 1 28003.00 Delete	

Enter the NSN of the missing item/component. Then, click the "Add" button. You can enter up to two missing items or components. If have more than two, then enter another SDR or include the extra information in the Customer Remarks section.



SDR Original Non-Receipt Code (S3,S5) Details







SDR Original Quality Codes (Q_) Details



Supply Discrepancy Report (v.m10.4)				
427				
Original Info Copy Resubmit Contested Corrected Cancel Follow Up ILCO Update				
Prev Next			Help	
Enter Quality (Q) Details - Q1				
*Category Type	•			
Type I- Deficiencies that require immediate attention to mitigate risk and/or limit/resolve mission impact. Circumstances Prior To Difficulty				
Mfg Name	Late Assembled	Operation Time Quantity In Stock		
		0 0	Description of Difficulty	
CAGE Code	Date Rebuilt	Next Higher Assembly	6 1 15	
Data Discoursed	Data	Fod These	Suspected Cause	
Date Discovered	Date Cured	End Item	Action Taken	
Date Packed	Warranty Expiration Date	Weapon System		
			Recommendations	
Date Manufactured	*Discrepant Quantity	Serial Number		
	0			
Provide details concerning materiel you have received with quality problems. If customer enters details on this screen, the 14 point checklist attachment requirement is satisfied.				



SDR Original Wrong/Incorrect Item (W_) Details



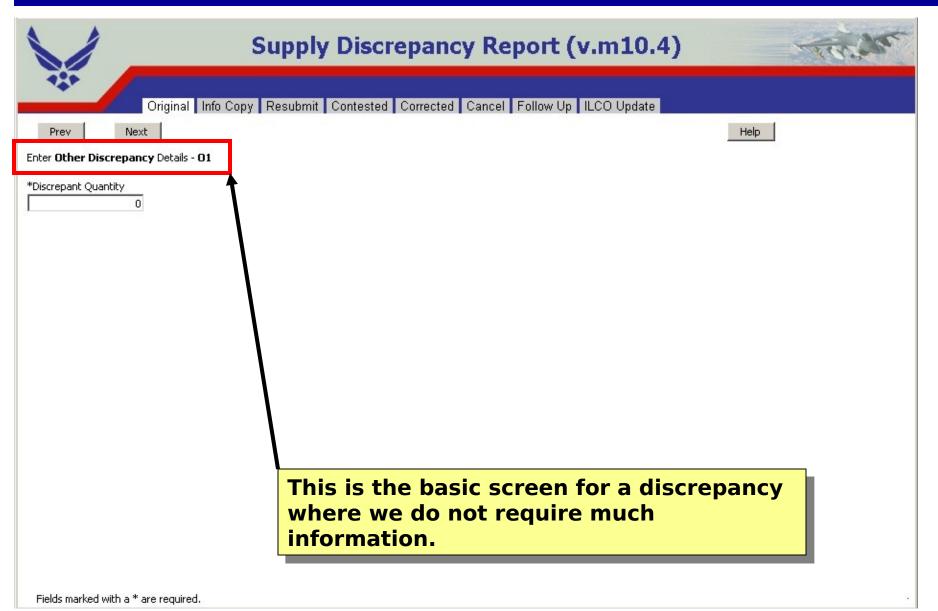
This screen is where you need to provide details concerning incorrect materiel which you have received. Supply Discrepancy Report (v.m10.4) Original Info Copy Resubmit Contested Corrected Cancel Follow Up ILCO Update Help Prev Next Enter Wrong / Incorrect Item (W) Details - W1 **NSN *Condition Code AF MMAC RIC II Summary A - Serviceable (issuable without qualifications) Quantity A - Serviceable (issuable without **Nomenclature *Unit Price qualifications) - New, used, repaired, or reconditioned material that is serviceable and Value: CAGE Code Unit Of Issue Navy COG 2.08 **Part Number Mfg Name *Discrepant Quantity Add ** User must enter NSN or Part Number or Nomenclature. Navy Mfg Part Mfg Condition Quantity Value RIC **NSN** Nomemclature Delete Number MMAC

Enter the NSN of the wrong/incorrect item. Then, click the "Add" button. You can enter up to two wrong/incorrect items. If have more than two, then enter another SDR or include the extra information in the Customer Remarks section.



SDR Original Other Discrepancy Details

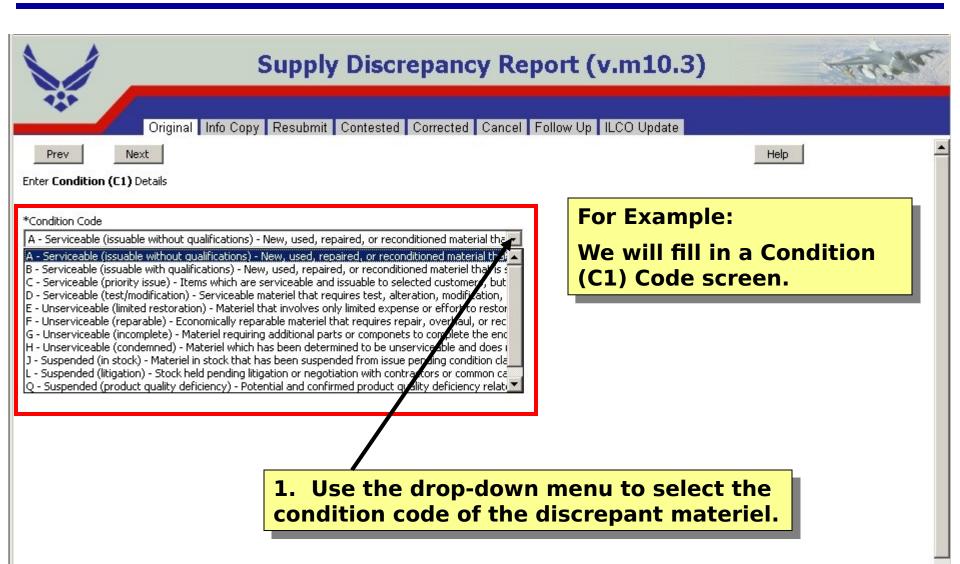






SDR Original Condition (C1) Code Details







SDR Original Condition (C1) Code Details Filled



n





SDR Original Processed Discrepancy



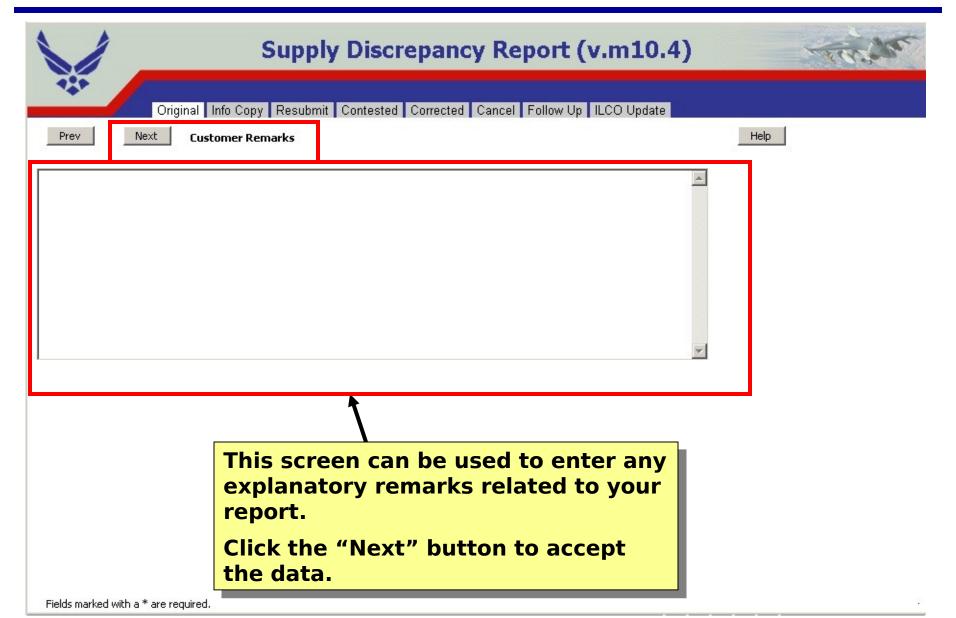
Supply Disc	Click the "I the data.	Next" button to accept
Original Info Copy Resubmit Conteste Prev Next Processed Discrepancies	d Corrected Cancel Follow Up	ILCO Update Help
C1 In a condition other than shown on supply document or on the sul 1 Disposition instructions requested.	pporting inspection/test certificate.	Quantity 5 Value 249.40
This screen displays a summary of the discrepancies (up to 3) you have entered.		
3		
*Total Discrepant Quantity 5	*Total SDR Value	249.40

Total Discrepant Quantity and Total SDR Value is calculated by system. If user over-writes, the system calculation will be permanently deactivated on this submission.



SDR Original Customer Remarks

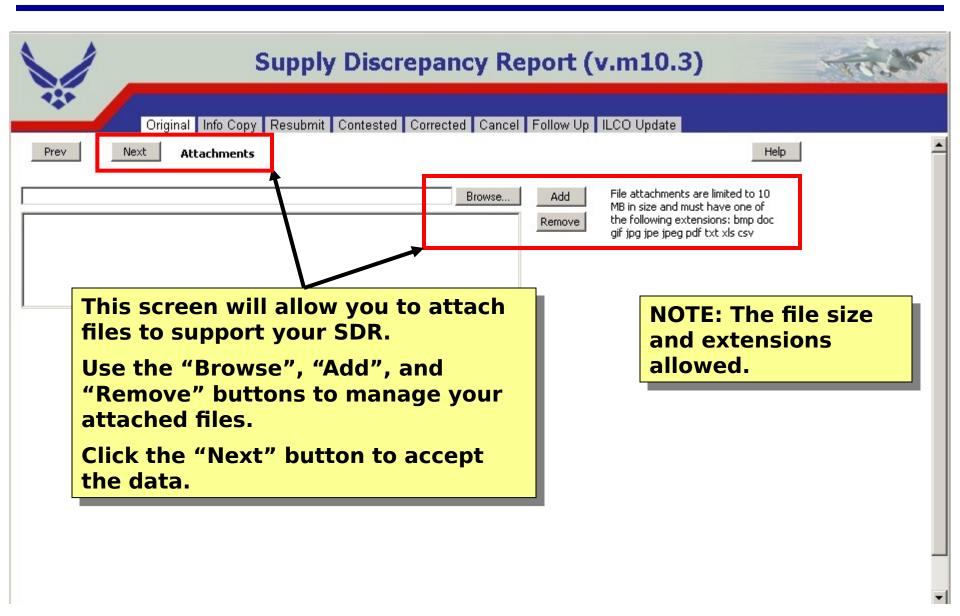






SDR Original Attachments

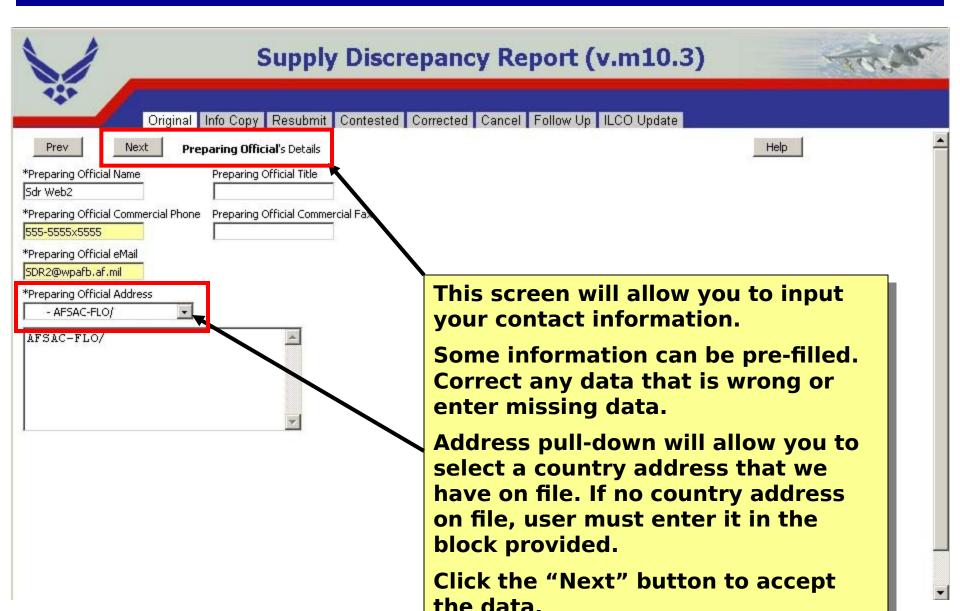






SDR Original Preparing Official

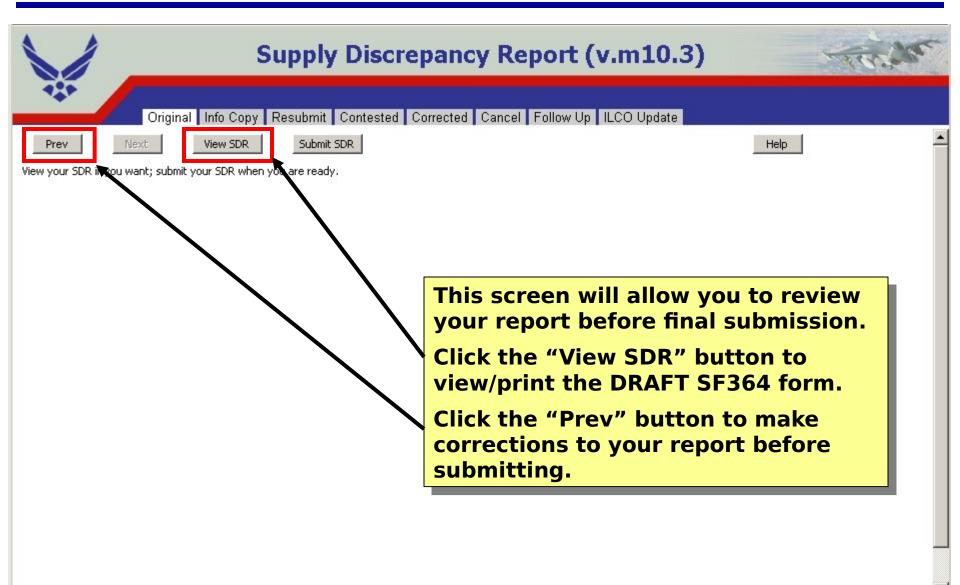






SDR Original View/Submit

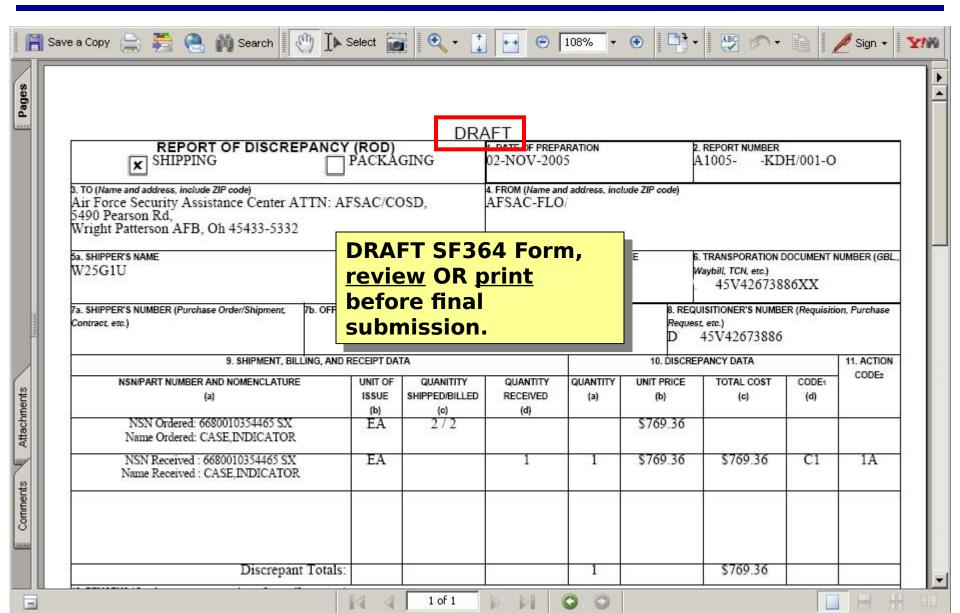






SDR Original SF364 Draft

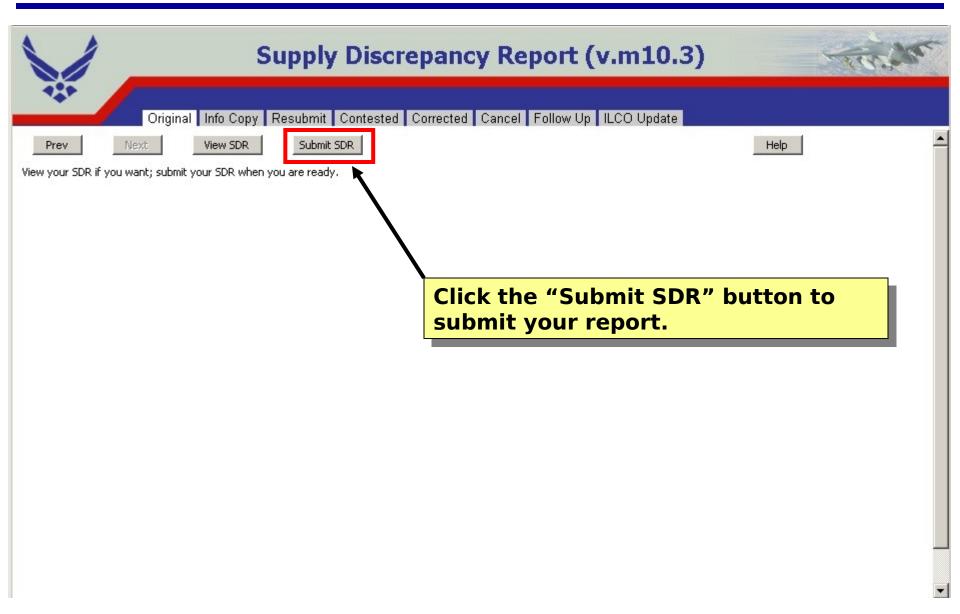






SDR Original View/Submit

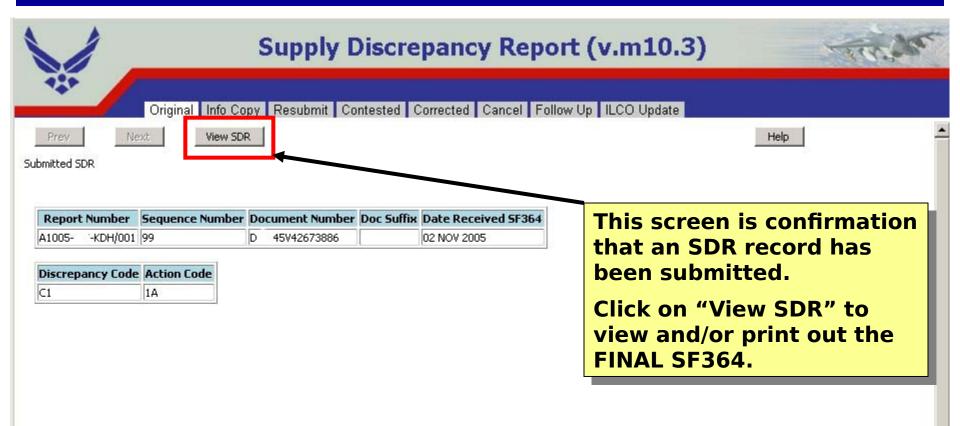






SDR Original Confirmation Page



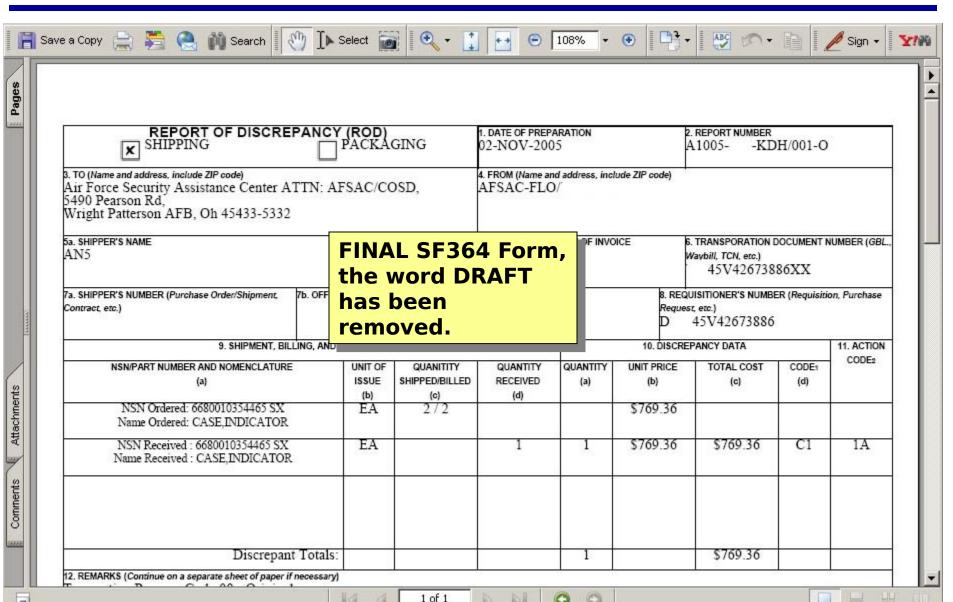


NOTE: After your report is submitted, it can only be edited using the <u>Correction Wizard</u>.



SDR Original SF364 Final







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Supply Application

Letter of Request (LOR) ▶

Logistics Applications •



 AFSAC's goal not intended t have develope provide easy,

For "Technical Assistance" with the SDR-A Original Submission Wizard tool, contact AFSAC Technical Support.

ther attempt to achieve that goal. It is our customers are worldwide, we

Business app

(Use the navigation mins on the ren to access the business applications)

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